



GSA

Package Office Schedule: GS28-F0021R

Special Item Contract: GS-28F-0041R

CAGE CODE: IRMA4

DUNS #: 01-982-0117

Contract Furniture Options, Inc.

6550 Rock Spring Drive

Suite 290

Bethesda, Md 20817

Telephone: 301-299-9778

Fax: 301-299-0535

www.cfo-inc.net

Corporate Contact Information:

Karen Altschuler: karen@cfo-inc.net

Judy Reines: judy@cfo-inc.net

CFO Inc., Japan:

CFO Inc. has representation in Kanagawa Ken, Japan serving the Pacific Rim. Specializing in Government & Military clients, teaming with Navy FISC BPA holders.

Furniture Capabilities:

From simple requirements such as additions, or for complete renovations and relocations, CFO has an excellent reputation, and the experience, to provide beautiful and functional turn-key solutions for your office needs. Our extensive project management experience and network of labor resources offers flexibility for completing turn-key projects for any new or revitalized office requirement. Contracting Officers can issue one single delivery order using CFO's package office schedule. Packaged Office provides a simple one stop solution for placing of orders that might



normally be issued through multiple manufacturers and service providers.

CFO, Inc. is a small, women owned business, certified in the State of Maryland's MBE/DBE Minority Business program. We are experienced at Partnering & Teaming with Navy FISC and Air Force ESG BPA holders to provide one point of contact for all of your needs, including delivery, installation and ancillary services.

CFMS CAPABILITIES:

Project Management:

Consideration must be given to the overall project objectives, timeline, and cost, as well as the roles and responsibilities for all participants. CFO, Inc. approaches Project Management contracts using five developmental components;

1. Initiation
2. Planning and design
3. Execution and construction
4. Monitoring and controlling systems
5. Completion

Not all projects will have every stage, as each project may require a different skill set and capabilities of some, but not all components. Some projects do not follow a structured planning and/or monitoring process. CFO, Inc. can help to identify the steps required based on your requirements and provide a streamlined project management approach.

Reconfiguration/Relocation Management:

CFO, Inc. offers Furniture Reconfiguration & Relocation Management Services. By providing Inventory management to and Relocation Management, as well as Relocation Services, CFO, Inc. can provide total interior services from planning, through project completion.

Furniture Design/Layout:

CFO, Inc. provides complete Design & Layout Services, including incorporating Inventory Management reports for repurposing existing furniture. Furniture consultations will be provided to determine the scope of the project, and by using industry software to download existing CAD drawings, we can insert new or existing furniture to provide complete interior layouts. Our services also include recommendations and specifications for the required new product that can be incorporated with existing furnishings to maintain continuity. CFO's professional Interior design services will ensure the completed project will meet your expectations.



Contract Furniture Options GSA Price List

General Services Administration

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-Line Access to contract ordering information, terms and conditions, up-to-date pricing, and the Option to create an electronic delivery order is available through GSA

Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: <http://www.gsa.gov>

Schedule Title: Furniture
FSC Group 71 Furniture
FSC Class 7105, 7110, 7125 & 7195
Contract Number: **GS-28F-0021R**
Contract Period: June 9, 2010 to June 8, 2015

Contractor: **Contract Furniture Options, Inc.**
6550 Rock Spring Drive Suite 290
Bethesda, MD 20817
Phone: 301-299-9778
Fax: 301-299-0535

Contract Administration Source: **North American Marketing, Inc**
LIGHTHOUSE OFFICE SUITE
510 146TH STREET, SUITE 3
OCEAN CITY, MD 21842
Phone: 410-721-8803
Fax: 410-721-0079

Business Size: Woman Owned Small Business

Customer Information:

1a. Awarded Special Item Numbers:
71-1 Packaged Office
71-207 Casual & Outdoor Furniture & Accessories
71-301 Complete Daycare, Preschool & Classroom Furniture
71-302 Training Room, Auditorium & Theatre Furniture
711-11 Tables & Accessories
711-17 Multiple Seating
711-18 Multipurpose Seating
711-19 Stacking Chairs & Dollies or Trucks to support Stacking Chairs
711-395 Installation Services

2. Maximum order: \$1,000,000.00

3. Minimum order: \$100.00 minimum order.

4. Geographic coverage: 48 contiguous states and Washington, D.C.

5. Point of Production: Contract Furniture Options, Inc.
6550 Rock Spring Drive Suite 290
Bethesda, MD 20817

6. Discount from List:
 - 62.5% off Claridge Products current commercial price list
 - 66.9% off Brodart commercial price list
 - 60.7% off KFI Seating commercial price list
7. Quantity discounts: None
8. Payment terms: net 30 days
9. Government commercial credit card:
 - a) Contract Furniture Options will accept government purchase card.
 - b) No additional discount will be offered for orders placed using the purchase card.
10. Foreign items: All items manufactured in the USA.
11.
 - a) Time of delivery: Stock items 30 days ARO, Non-stock items 45 days ARO
 - b) Expedited time of delivery: Contact customer service
 - c) Overnight delivery: Contact customer service
 - d) Urgent requirements: Contact CFO representative 301-299-9778
12. FOB Point: Origin freight prepaid & add
13. Ordering Address: Contract Furniture Options, Inc.
6550 Rock Spring Drive Suite 290
Bethesda, MD 20817
14. Payment Address: Contract Furniture Options, Inc.
6550 Rock Spring Drive Suite 290
Bethesda, MD 20817
15. Warranty: Claridge Products, Brodart & KFI Seating's standard commercial warranty
16. Export packaging charges: Quoted upon request.
17. Terms & conditions of government commercial credit card acceptance:
Contract Furniture Options will accept the government commercial credit card but will not offer any additional discounts.
18. Terms & conditions of rental, maintenance & repair: N/A.
19. Terms & conditions of Installation: N/A
20. Terms & conditions of repair parts indicating date of parts price lists and any discounts from list prices: N/A
- 20A. Terms and conditions for any other services: Contact CFO representative 301-

299-9778

21. Service & Distribution points: Contact CFO representative 301-299-0535
22. Participating Dealers: N/A
23. Preventative maintenance: N/A
24. Special attributes such as environmental attributes:
 - a. CFO will seek actively to reduce its impact on the environment to the lowest practicable level by ensuring that all operations and activities of the company employ the best practice in respect to the environment. Any threat of pollution from its activities will be identified and either eliminated or controlled effectively.
25. DUNS Number: 01-982-0117
26. Contract Furniture Options is registered in the Central Contractor registration (CCR) database.



Contract Furniture Options, Inc. GSA Price List

General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List

On-Line Access to contract ordering information, terms and conditions, up-to-date pricing, and the Option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: <http://www.gsa.gov>

Schedule Title: Furniture
FSC Group 71 Furniture
FSC Class 7105, 7110, 7125 & 7195
Contract Number: **GS-28F-0041R**
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510 146TH STREET, SUITE 3
OCEAN CITY, MD 21842
Phone: 410-721-8803
Fax: 410-721-0079

Business Size: Woman Owned Small Business

Customer Information:

- 1a. Awarded Special Item Numbers:
711-20 Display & Communication Boards, Wall Stations & Accessories
71-304 Lecterns
71-305 Library Furniture & accessories
71-308 Cafeteria & Food Service Furniture
2. Maximum order: \$1,000,000.00
3. Minimum order: \$100.00 minimum order.
4. Geographic coverage: 48 contiguous states and Washington, D.C.
5. Point of Production: Contract Furniture Options, Inc.
6550 Rock Spring Drive Suite 290
Bethesda, MD 20817
6. Discount from List:
62.5% off Claridge Products current commercial price list, 66.9% off
Brodart commercial price list, 60.7% off KFI Seating commercial price
list.

7. Quantity discounts: None
8. Payment terms: net 30 days
9. Government commercial credit card:
 - a) Contract Furniture Options will accept government purchase card.
 - b) No additional discount will be offered for orders placed using the purchase card.
10. Foreign items: All items manufactured in the USA.
11.
 - a) Time of delivery: Stock items 30 days ARO, Non-stock items 45 days ARO
 - b) Expedited time of delivery: Contact customer service
 - c) Overnight delivery: Contact customer service
 - d) Urgent requirements: Contact CFO representative 301-299-9778
12. FOB Point: Origin freight prepaid & add
13. Ordering Address: Contract Furniture Options, Inc.
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Bethesda, MD 20817
Phone: 301-299-9778
Fax: 301-299-0535
14. Payment Address: Contract Furniture Options, Inc.
6550 Rock Spring Drive Suite 290
Bethesda, MD 20817
15. Warranty:
Claridge Products, Brodart & KFI Seating's standard commercial warranty
16. Export packaging charges: Quoted upon request.
17. Terms & conditions of government commercial credit card acceptance:
Contract Furniture Options will accept the government commercial credit card but will not offer any additional discounts.
18. Terms & conditions of rental, maintenance & repair: N/A.
19. Terms & conditions of Installation: N/A
20. Terms & conditions of repair parts indicating date of parts price lists and any discounts from list prices: N/A
- 20A. Terms and conditions for any other services: Contact CFO representative 301-

299-9778

21. Service & Distribution points: Contact CFO representative 301-299-0535
22. Participating Dealers: N/A
23. Preventative maintenance: N/A
24. Special attributes such as environmental attributes:
 - a. CFO will seek actively to reduce its impact on the environment to the lowest practicable level by ensuring that all operations and activities of the company employ the best practice in respect to the environment. Any threat of pollution from its activities will be identified and either eliminated or controlled effectively.
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PRODUCT LINES

Manufacturer	Products	Contract Number
All Seating	Seating	GS-29F-004AA
Anatome	Work Surfaces, Workstations, Computer	GS-29F-0005T

	Furniture and Accessories	
Arnold Furniture Group	Library Furniture	GS-28F-0025T
	Executive Office Furniture	GS-28F-0026T
	Tables and Conference Room Furniture	
	Reception / Courtroom	
	Office Furniture	
Bentley Prince Street	Broadloom Carpet Tile	GS-27F-0011A
Big Fish Art	Wall Art and Decorations	GS-03F-0017K
Borroughs Corporation	Industrial Workspace Furniture High Density Movable Filing Systems	GS-28F-0029R
Bretford	Library Shelving / Furniture	GS-28F-1132C
Brodart	Library, Conference, Dorm & Quarters	GS-27F-0012V
ChromCraft	Tables / Accessories Upholstered Seating Multiple Seating Multipurpose Seating Stacking Chairs	GS-28F-0022M
Claridge	Marker Boards, display cases, lecturns Electric Media Boards	GS-28F-0042U GS-28F-0045U
Dauphin North America	Office Seating, Specialty Chairs	GS-28F-1119C
David Edward	Tables / Accessories Upholstered Seating Multiple Seating Multipurpose Seating Stackable Seating	GS-28F-2125D
Egan	Visual and Display Boards	GS-29F-8666A
Groupe Lacasse	Furniture Systems / Workstation Clusters Laminate Case Goods Steel and Laminate Storage and Filing	GS-29F-0105G

<u>Harden Contract Furniture Division</u>	Wood Office Furniture Wood Conference Furniture Wood Accent Tables	GS-29F-0143C
<u>Highpoint Furniture Industries</u>	Wood & laminate office furniture, Ex. Seating, Lounge Seating, Healthcare	GS-28F-016V GS-28F-017V
<u>Hon</u>	Furniture Systems / Workstation Clusters Multiple Seating Multipurpose Seating Stacking Chairs Computer Tables and Accessories Filing / Storage Cabinets High Density Shelving Executive Office Furniture Executive Conference Furniture	GS-27F-0015S
<u>Intellaspac</u>	Ergo Keyboards, adj. workstations	GS-28F-0003M
<u>Indiana Desk</u>	Wood Office Furniture Wood Conference Furniture Seating	GS-29F-0012J
<u>Inscape Inc</u>	Platform Systems	GS-28F-2082D
<u>ISE</u>	Computer Tables and Accessories	GS-14F-0199D
<u>JOFCO</u>	Executive Office Furniture Conference/Meeting Room Occasional Tables	GS-29F-0022J
<u>KFI</u>	Guest Seating, Lounge seating Beam Seating Occasional Seating	GS-28F-0023W GS-28F-0052W
<u>KI</u>	Training Tables/Seating Office Furniture	GS-28F-0023L
<u>KwikFile</u>	Files	GS-28F-0129G
<u>MaiSpace, Inc</u>	Furniture Systems / Workstation Clusters Filing / Storage Cabinets	GS-28F-0043P

Mayline	Computer Tables and Accessories Office Furniture	GS-29F-0129G
Nevins Ltd.	Wood Casegoods Laminate / Laminate Inlay Veneer Stone / Stone Inlay Planters /Receptacles Benches Drum/Cubes / Occasional Tables	GS-29F-0022J
NuCraft Furniture Company	Wood Office Furniture Wood Conference Furniture Wood Accent Tables	GS-28F-2037D
OFS	Wood/lam. Office Furniture, Conf. tables, Ex. Seating, Guest Seating, Training tables	GS-28F-0304H
OSI	Wood Office Furniture Wood Conference Furniture Wood Accent Tables	GS-28F-8050H
Sit On It Seating	Multipurpose Seating Stackable Chairs	GS-29F-0295H
Taylor	Wood Office Furniture Wood Conference Furniture Wood Accent Tables Seating	GS-28F-0047J
Via Seating	Multipurpose Seating Stackable Seating	GS-29F-0126C

Our package office schedule is a MAS contract vehicle designed for CFO to provide furniture products and services, at GSA prices, to our Federal customers. Packaged Office offers a variety of products and the flexibility for services that can meet your needs and provide the best value.

With CFO, Inc.'s reputation, network of manufacturers, and service providers. we can assist our clients in re-utilizing existing products, and update your current space. We



With CFO, Inc.'s reputation, network of manufacturers, and service providers. we can assist our clients in re-utilizing existing products, and update your current space. We can reconfigure an existing space, establish the design intent for repurposing your space, as well as developing the design concept for newly contracted space, through a single contract award. Our professional creative and detail conscious staff can provide an appealing and efficient solution to furniture and office space from a single point of contact providing for turn-key project management.



GSA

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Special Item Contract: GS-28F-0041R

CAGE CODE: IRMA4

DUNS #: 01-982-0117

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Contracting Officers can issue one single delivery order by using CFO, Inc's package office schedule for orders normally issued through many manufacturers. CFO, Inc. is a small, women owned business, certified in the State of Maryland's MBE/DBE Minority Business program. Partner & Teaming agreements with Navy FISC BPA holders will result in one point of contact for all of your needs, including delivery & installation.



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Project Management:

Consideration must be given to the overall project objectives, timeline, and cost, as well as the roles and responsibilities of all participants. CFO, Inc. will approach Project Management contracts using five developmental components;

1. Initiation
2. Planning and design
3. Execution and construction
4. Monitoring and controlling systems
5. Completion

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Reconfiguration/Relocation Management:

CFO, Inc. offers Furniture Reconfiguration & Relocation Management Services. By providing Inventory management to and Relocation Management, as well as Relocation Services, CFO, Inc. can provide complete project completion.

Furniture Design/Layout:

CFO, Inc. provides complete Design & Layout Services, including incorporating Inventory Management reports for repurposing existing furniture. Furniture consultations will be provided to determine the scope of the project, and by using industry software to download existing CAD drawings, we can insert new or existing furniture providing complete layouts. Our services also include recommendations and specifications for the required new product that can be incorporated with existing furnishings to maintain continuity. Interior design services will ensure a completed project will meet your expectations.



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The INTERNET address for GSA Advantage! is: <http://www.gsa.gov>

Schedule Title: **Comprehensive Furniture Management Services (CFMS)**

FSC Group 71 Part II Section K

FSC Class 7110

Contract Number: **GS-03F-063AA**

Contract Period: April 5, 2013 to April 4, 2018

Contractor: **Contract Furniture Options, Inc.**

6550 Rock Spring Drive Suite 290
Bethesda, MD 20817

Phone: 301-299-9778

Fax: 301-299-0535

Contract Administration Source: **North American Marketing, Inc**

LIGHTHOUSE OFFICE SUITE

510 146TH STREET, SUITE 3

OCEAN CITY, MD 21842

Phone: 410-721-8803

Fax: 410-721-0079

Business Size: Woman Owned Small Business

Customer Information:

1a. Awarded Special Item Numbers:

712-1 Project Management

712-3 Reconfiguration/Relocation Management (Furniture/Furnishings
Related)

712-4 Furniture Design/Layout

2. Maximum order: \$1,000,000.00
3. Minimum order: \$100.00 minimum order.
4. Geographic coverage: 48 contiguous states and Washington, D.C.
5. Point of Production: Contract Furniture Options, Inc.
6550 Rock Spring Drive Suite 290
Bethesda, MD. 20817
6. GSA Net Pricing: **Warehouse Storage \$3.19 per Sq. Ft.**
Straight Truck \$199.49 per day
Mover \$39.90 per hour
Mover Foreman \$49.87 per hour
Truck Driver \$59.85 per hour
Installer \$39.90 per hour
Installer foreman \$49.87 per hour
Jr. CAD Designer \$49.87 per hour
Designer \$69.82 per hour
Sr. designer \$84.78 per hour
Project Manager \$69.82 per hour
Sr. project Manager \$84.78
Project Coordinator \$49.87 per hour
7. Quantity discounts: None
8. Payment terms: net 30 days
9. Government commercial credit card:
 - a) Contract Furniture Options will accept government purchase card.
 - b) No additional discount offered for orders placed using purchase card.
10. Foreign items: All items manufactured in the USA.
11.
 - a) Time of delivery: TBD in statement of work.

- b) Expedited time of delivery: Contact customer service
- c) Overnight delivery: Contact customer service
- d) Urgent requirements: Contact CFO representative 301-299-9778

12. FOB Point: Origin freight prepaid & add

13. Ordering Address: Contract Furniture Options, Inc.
6550 Rock Spring Drive Suite 290
Bethesda, MD. 20817
Phone: 301-299-9778
Fax: 301-299-0535

14. Payment Address: Contract Furniture Options, Inc.
6550 Rock Spring Drive Suite 290
Bethesda, MD. 20817

15. Warranty: TBD in statement of work.

16. Export packaging charges: Quoted upon request.

17. Terms & conditions of government commercial credit card acceptance:
Contract Furniture Options will accept the government commercial credit card but will not offer any additional discounts.

18. Terms & conditions of rental, maintenance & repair: N/A.

19. Terms & conditions of Installation: N/A

20. Terms & conditions of repair parts indicating date of parts price lists and any discounts from list prices: N/A

20A. Terms and conditions for any other services: Contact CFO representative 301-299-9778

21. Service & Distribution points: Contact CFO representative 301-299-0535

22. Participating Dealers: N/A

23. Preventative maintenance: N/A

24. Special attributes such as environmental attributes:

a. CFO will seek actively to reduce its impact on the environment to the lowest practicable level by ensuring that all operations and activities of the company employ the best practice in respect to the environment. Any threat of pollution from its activities will be identified and either eliminated or controlled effectively.

25. DUNS Number: 01-982-0117

26. Contract Furniture Options is registered in the Central Contractor registration (CCR) database.



NAICS

PRODUCT SERVICE CODES – 7110 OFFICE FURNITURE

- 238390:** Other building finishing contractors
- 337110:** Wood Kitchen cabinet & countertop mfg.
- 337121:** Upholstered Household Furniture Mfg.
- 337122:** Nonupholstered Wood Household furn. Mfg.
- 337124:** Metal Household Furniture Mfg.
- 337125:** Household Furniture (no wood/metal) Mfg.
- 337127:** Institutional Furniture Mfg.
- 337211:** Wood Office Furniture Mfg.
- 337212:** Custom Archit. Woodwork & Millwork Mfg.
- 337214:** Office Furniture (no wood) Mfg.
- 337215:** Showcase, Partition, Shelving & Locker
- 337920:** Blind & Shade Mfg.
- 423210:** Furniture Merchant Wholesalers
- 423220:** Home Furnishing Merchant Wholesalers